

**MONROE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

6:30 PM

June 13, 2018

CALL TO ORDER

Meeting called to order by Darlene Jowers at 6:30 pm

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Drew: Yes

PLEDGE OF ALLEGIANCE

SWEARING IN

Jeff Houchin sworn in as full time.

TOWNSHIP BUSINESS

Motion **18-088** made by Dwain Forder to approve the May 10, 2018 Regular Meeting Minutes as presented by the Fiscal Officer.

Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-089** made by Tom Peck to approve the May 15, 2018 Special Meeting Minutes as presented by the Fiscal Officer. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-090** made by Dwain Forder to approve the May, 2018 Warrants numbered from 31148 to 31199. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-091** made by Tom Peck to approve the May, 2018 Vouchers numbered from 420 to 520. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-092** made by Dwain Forder to approve the May, 2018 Financials as presented by the Fiscal Officer. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

FIINANCES: Midi Drew, Fiscal Officer

- Dashboard Update – General Fund healthier, Police Fund alert, Cemetery alert.
- Health Insurance status – continuing to send back items daily.

ADMINISTRATION, ZONING & DEVELOPMENT, PARKS: Dani Speigel, Administrator / Zoning Inspector

Projects in process:

- Rumpke requested a contract extension via only Tom Peck rather than the Board and with the wrong Township name. Dani asked them to re-submit with all three Trustees names and signature lines. Darlene looked for following vehicle and did not see anyone collecting data. Dani to contact Republic.
- HB175 is being pulled due to Dani's efforts to inform local officials.
- Maintenance Department pole barn addition – nothing on contract.
- BOH – Fair Oak Park backflow testing required. Greg to contact SOS to determine status of service and contract renewal.
- VFW & American Legion requests for flag donations. We will give half of last year's total to each organization.

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- Rolling Hills culvert adjoin property owner responses still pending.
- Newsletter articles drafted. Fire & EMS may contribute articles.
- Zoning revenue at \$755 for last month.
- Compassionate Friends wants to construct a Memorial at Fair Oak Park for parents who have lost children.
- OPWC grant application due in August.

Motion **18-093** made by Tom Peck to donate \$125 each to the VFW and the American Legion for Memorial Day flags. Motion seconded by Dwain Forder.
Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

ROAD MAINTENANCE: Greg Schrichten, Maintenance Supervisor

- North Altman issue taken care of
- Greg taking first week of July off
- Dwain said that people have been giving compliments about our mowing
- Dani will provide Maintenance crew with phone number slips to hand out to residents.
- Dani will post a link to a list of Township Roads on the website.

CEMETERIES: Jerry Cramer, Maintenance Staff

- Per report
- Rock perimeters are being built around gravesites. Get list of names to check with Darlene and she may know who we can contact to remind them of the rules.
- Have the headstones dropped in a more secure location?
- Have Ernie write up another contract for Don and Archie and insure we have proof of insurance and workmen's comp.

POLICE: Deputy Goins

- Per report

FIRE & EMS: Matt Carey, Fire/EMS Chief

- Per report

Motion **18-094** made by Dwain Forder to increase funding for Smart Board by \$600 from Fund 2281. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Doug Jones and Tim Goodman graduated from Paramedic program at UC and will receive associated pay increase effective with the start of the next pay period. Andrew Jackson should finish next.

Radios and air packs upgraded with Bluetooth capability.

Motion **18-094.25** made by Dwain Forder to take Austin Caldwell his helmet to have as a reminder that he has something to come back to. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Chief Carey advised the Board that if the New Richmond Exempted School District continues to ignore the Fire Code and recommendations of the local Chiefs, they will be written up.

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Fire inspectors are now enforcing stricter standards for Fire Houses, including separation of Fire & EMS supplies enforcement of DEA controlled substance protocols.

Matt has given State notice that we want to start process earlier to insure we can incorporate cost increases into carryover planning at year-end.

Budget shortfall is about \$211,000 per year. Both levies need to be replaced to cover this amount based on Matt's calculations. We have one of the lowest budgets in the area relative to the level of service provided. Most vehicles are beyond recommended replacement age. To reduce expenses to current revenue we will likely have to close a station and/or reduce staffing.

Motion **18-094.50** made by Dwain Forder to put the two oldest Fire & EMS levies on the November 2018 ballot as replacements. Motion seconded by Darlene Jowers.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Abstain

Workshop Meeting rescheduled for 10:00 am on Thursday the 21st so Dani can participate.

CAR SHOW FUNDRAISER: Dwain Forder

Proceeds over \$400. Money to go into new Fund for Special Events. This will provide funding for activities like Movie Night, Car Shows, etc.

OTHER BUSINESS

Safety Day is October 6, 2018

ADJOURNMENT

Motion **18-094.75** made by Tom Peck to adjourn meeting at 8:42 pm. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Minutes submitted by Marie Drew, Fiscal Officer

Darlene Jowers, Trustee/Chairperson

Tom Peck, Trustee/Co-chairperson

Dwain Forder, Trustee

Marie Drew, Fiscal Officer