

**MONROE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

6:30 PM

April 12, 2018

CALL TO ORDER

Meeting called to order by Darlene Jowers at 6:30 pm

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Drew: Yes

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATON – Mr. Hicks, Joe Garrett with Trebel, LLC

POLICE – Deputy Goins – per written report submitted

TOWNSHIP BUSINESS

Motion **18-052** made by Tom Peck to approve the March 8, 2018 Regular Meeting Minutes as presented by the Fiscal Officer. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-053** made by Dwain Forder to approve the March, 2018 Financials as presented by the Fiscal Officer. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-054** made by Dwain Forder to approve the March, 2018 Warrants numbered from 31028 to 31091. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-055** made by Tom Peck to approve the March, 2018 Vouchers numbered from 186 to 324. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-056** made by Dwain Forder to approve the revised 2018 Appropriations as presented by the Fiscal Officer. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-057** made by Tom Peck to approve the Contract for Law Enforcement Services with Clermont County Sheriff and Board of Commissioners. The renewal is for a period of up to three years commencing April 1, 2018, with amendments as noted on the contract document. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-058** made by Dwain Forder to re-open two of the Vendor specific charge accounts, Bishop's and O'Reilly's. To retroactively approve all purchases made by the Fire & EMS Department since motion 17-077 closed them in July of 2017. Furthermore, the following limits are established of an open PO limit of \$500 at Bishop's for miscellaneous items with no individual sales ticket to exceed \$100 without an approved Requisition. For O'Reilly an open PO limit of \$1000 for miscellaneous items with no individual sales ticket to exceed \$200 without an approved Requisition. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

**MONROE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

6:30 PM

April 12, 2018

ADMINISTRATION, ZONING & DEVELOPMENT, PARKS: Dani Speigel,
Administrator / Zoning Inspector

- Presented Police Contract for signatures and initials. Copies made and original presented to Sheriff.
- Zoning report submitted in writing.
- Pole Barn update: Contract in process. Waiting on specifications to deliver to the Prosecutor's Office.
- Zoning Meeting. Land Use Plan will need to be amended to accommodate current proposed projects.
- Land Sale contract delayed due to other priorities in the Prosecutor's Office.
- Health Care Insurance quotes in progress. Ohio Insurance Services proposal presented. Burnham & Flowers also be submitting a proposal. This will need a vote at the May 10th Regular Meeting due to the June 1st termination date on our current Aetna plan.
- CCTA Basket in process to deliver for Banquet/Auction.
- Rolling Hills case expected to go to trial in a few weeks. Dani provided an invoice to the Prosecutor outlining Township expenses to this point.
- Any objections to June 1st Liquor Permit renewals? No objections and no action required.

ROAD MAINTENANCE: Greg Schrichten, Maintenance Supervisor

- Written report submitted
- Little truck in for diagnostics. We do not have an estimate yet.
- Additional suspension repairs will be needed on the Ford.

CEMETERIES: Jerry Cramer

- Written report submitted
- Deeds presented for signatures and certification

FIRE & EMS: Matt Carey, Fire/EMS Chief

- Radios for Maintenance Department have been returned.
- Report submitted in writing.

Motion **18-059** by Dwain Forder to increase pay for Kyle Scales to \$13.77 per the Union Contract, effective with start of next pay period on April 22, 2018
Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

- ODOT Fire: Damages to gear total \$124,388.44. Eight sets of gear, eight air packs, nine bottles, hose, eight radios and a nozzle. This has been approved by the Underwriter. \$105K will be paid initially due to depreciation. Radio invoice will be submitted for future reimbursement to make up the difference to the \$124K.

OTHER BUSINESS

Aggregation - Trebel llc – Joe Garrett

- Presentation of bids for Electric and Natural Gas Aggregation.
- Forward PUCO forms and notes to Trebel llc and they will file on our behalf.

**MONROE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

6:30 PM

April 12, 2018

Aggregation (continued)

Motion **18-060** by Tom Peck to allow any Monroe Township elected official or the Township Administrator to sign any contract for Aggregation. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-061** by Dwain Forder to enter into a 36-month contract with Constellation to supply generation of electric to the aggregation. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-062** by Dwain Forder to enter into a contract with Constellation at Nymex plus fixed tender for 24-months to supply natural gas to the aggregation. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Fiscal Officer to pull Midwest Utility contract to see where we are on the renewal date and recommend next steps.

Motion **18-063** by Tom Peck, to enter into Executive Session at 8:02 pm pursuant to ORC 121.22G (1), to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employee, official, licensee or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-064** by Tom Peck to enter back into Regular Session at 8:32 pm. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-065** by Dwain Forder to increase Maintenance Department pay rates by 4% effective for the pay period beginning April 8, 2018. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

ADJOURNMENT

Motion **18-066** by Dwain Forder to adjourn the meeting at 8:33 pm. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

**MONROE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

6:30 PM

April 12, 2018

Appendix A – Revised Final Appropriations

| FINAL APPROPRIATIONS FOR FY 2018 (REVISED 4-12-18) | | | | | |
|---|---|-----------------|-----------------|----------------|-------------------|
| Fund | Fund Name | Salaries | Benefits | Other | Total |
| 1000 | General | 81,190 | 79,920 | 50,000 | 211,110.00 |
| 2011 | Motor Vehicle License Tax | 0 | 0 | 9,000 | 9,000.00 |
| 2021 | Gasoline Tax | 28,800 | 24,500 | 15,000 | 68,300.00 |
| 2031 | Road & Bridge | 76,000 | 55,400 | 60,000 | 191,400.00 |
| 2041 | Cemetery - Unrestricted | 2,400 | 1,500 | 4,100 | 8,000.00 |
| 2042 | Cemetery - Restricted | 0 | 0 | 11,300 | 11,300.00 |
| 2181 | Zoning | 0 | 0 | 4,000 | 4,000.00 |
| 2191 | Police Department | 52,166 | 0 | 7,834 | 60,000.00 |
| 2192 | Fire Department | 398,700 | 151,140 | 88,160 | 638,000.00 |
| 2193 | Life Squad | 174,997 | 73,126 | 37,877 | 286,000.00 |
| 2231 | Permissive Motor Vehicle Tax | 0 | | 20,000 | 20,000.00 |
| 2271 | Enforcement & Education | 0 | | 8,000 | 8,000.00 |
| 2281 | Fire & Rescue, Ambulance & EMS Services | 0 | | 279,000 | 279,000.00 |
| 2901 | Fire & EMS Levy - old | 0 | | 0 | 0.00 |
| 2902 | Fire | 0 | | 0 | 0.00 |
| 2903 | EMS | 0 | | 0 | 0.00 |
| 2902 | MSR Grant - Fire | 0 | | 0 | 0.00 |
| 2903 | MSR Grant - EMS | 0 | | 0 | 0.00 |
| 2906 | STN 33 Monument | 0 | 0 | 1,000 | 1,000.00 |
| 2908 | MRS Safety Day Donations for Fire & EMS | 0 | 0 | 500 | 500.00 |
| 4401 | Public Works Commission - N Altman Road | 0 | 0 | 0 | 0.00 |
| 9001 | Agency - Barkley Road Performance Bond | 0 | 0 | 0 | 0.00 |
| | | 814,253 | 385,586 | 595,771 | 1,795,610 |

Minutes submitted by Marie Drew, Fiscal Officer

Darlene Jowers, Trustee/Chairperson

Tom Peck, Trustee/Co-chairperson

Dwain Forder, Trustee

Marie Drew, Fiscal Officer