

**MONROE TOWNSHIP BOARD OF TRUSTEES
"ORGANIZATIONAL" MEETING MINUTES**

6:15 PM

January 4, 2018

CALL TO ORDER

Meeting called to order by Tom Peck at 6:17 pm

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes; Mrs. Drew: Yes

ORGANIZATIONAL BUSINESS

Motion **18-001** by Dwain Forder to nominate Darlene Jowers as Chairperson.

Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-002** by Dwain Forder to nominate Tom Peck as co-Chair. Motion seconded by Darlene Jowers.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-003** by Tom Peck to hold "Regular" meetings of the Board of Monroe Township Trustees the second Thursday of each month at 6:30 pm at the Monroe Township Hall, 2828 State Route 222, Bethel, OH 45106. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-004** by Tom Peck to hold "Workshop" meetings with the staff of Monroe Township on the final Thursday of each month at 10:00 am at the Monroe Township Hall, 2828 State Route 222, Bethel, OH 45106. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-005** by Tom Peck to authorize the Fiscal Officer to make any necessary appropriations, supplemental appropriations and any advance of funds. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-006** by Dwain Forder to authorize the Fiscal Officer to pay all bills within the limits of the appropriations resolution as bills are received. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-007** by Dwain Forder to establish the effective mileage reimbursement rate for township personnel at 54.5 cents per mile. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-008** by Tom Peck to authorize Direct Deposit of township funds whenever technically feasible. Motion seconded by Dwain Forder.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-009** by Dwain Forder to authorize the Fiscal Officer to invest township funds. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

Motion **18-010** by Dwain Forder to initiate the bidding process for card processing services so that the Township may accept credit and debit cards as payment in addition to cash and checks. Motion seconded by Tom Peck.

Roll Call: Mrs. Jowers: Yes; Mr. Forder: Yes; Mr. Peck: Yes

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ADJOURNMENT

Meeting adjourned by Darlene Jowers at 6:22 pm

Minutes submitted by Marie Drew, Fiscal Officer

Darlene Jowers, Trustee/Chairperson

Tom Peck, Trustee/Co-Chairperson

Dwain Forder, Trustee

Marie Drew, Fiscal Officer