

**MONROE TOWNSHIP BOARD OF TRUSTEES
"REGULAR" MEETING MINUTES**

6:30 PM

November 9, 2017

CALL TO ORDER

Meeting called to order by Tom Peck at 6:30 pm

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes; Mrs. Drew: Yes

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATON

- Mr. Pat Maue – Midwest Utility presented potential utilities savings. Advised to follow-up after January 1st.

POLICE DEPARTMENT: Deputy Tim Goins

TOWNSHIP BUSINESS

FINANCES

Motion **17-127** made by Darlene Jowers to approve the October 12, 2017 Regular Meeting Minutes as presented by the Fiscal Officer. Motion seconded by Kim Simmons.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Motion **17-128** made by Kim Simmons to approve the October, 2017 Warrants numbered from 30755 to 30823. Motion seconded by Darlene Jowers.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Motion **17-129** made by Darlene Jowers to approve the October, 2017 Vouchers numbered from 851 to 949. Motion seconded by Kim Simmons.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Motion **17-130** made by Kim Simmons to approve the October 2017 Financials as presented by the Fiscal Officer. Motion seconded by Darlene Jowers.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Motion **17-131** made by Darlene Jowers to approve changes in Appropriations as presented by the Fiscal Officer. Motion seconded by Kim Simmons.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Motion **17-132** made by Kim Simmons to approve a change from Hosted Exchange 2010 Service to Office 365 Solution for Hosted Exchange services. Motion seconded by Darlene Jowers.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

ZONING & DEVELOPMENT: Dani Speigel, Zoning Inspector

- Status of zoning code document preparation for publication
- Status of Barkley Road project
- Reimbursement Grant for \$500 for Fire Department turnout gear being applied for.
- Capital Improvement Grant for 2018 discussed. Could be for repair of existing or for new facility.
- Barking Dog Resolution follow-up required.
- Proposal made to have a ceremonial ribbon cutting and invite the County Engineers.
- Zoning document conversion, no additional assistance required at this time.

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ROAD MAINTENANCE: Greg Schrichten, Maintenance Supervisor

PARKS

- Photocells for exterior pole lights
- Motion detectors with timers for interior lights to be installed when they are opened in the Spring.
- Greg proposed towing sign for Park lots that includes the ORC verbage. Darlene recommended having Ernie review before posting.
- North Altman OPWC grant still pending for 2018 per Danelle Speigel.

CEMETERIES: Dennis Jowers, Director of Essential Services

- Singleton has agreed to complete roof repairs on Bainum Mausoleum. Midi to provide Guy Bainum's address to Denny so Singleton can bill Guy directly for the repairs.

FIRE & EMS: Matt Carey, Fire/EMS Chief

- Correct dates from July to October in report copies. Call volume per Report.

Motion **17-133** made by Darlene Jowers to approve active duty employees receive one month of Military Leave pay per year which will equate to the average monthly wage for the 12 months immediately preceding deployment. For Zachary Houchin this will be paid with the December 8, 2017 payroll. Motion seconded by Kim Simmons.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Motion **17-134** made by Kim Simmons to increase Doug Jones hourly rate to \$11.68 effective with the December 8, 2017 payroll date. Motion seconded by Darlene Jowers.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

- Morrow County squad is in our possession. Repairs are needed that we did not budget for. We may possibly sell it rather than fix it.
- Status Gas Medic Unit repairs – estimate approximately one month out of service. No core credit due to damage. Midi needs an estimate for cost overrun.
- Last two Medicount checks were less than normal. Matt met with them and they are to issue larger than normal check in December which will help bridge the gap. Average recoupment is \$294/run.
- HVAC replacement for Laurel Fire House estimated at \$4,500 to come from Fund 2281. Ammerman will be doing the work.
- Status Fire Station repairs/remodeling revised estimate for work is now \$10K. Matt is trying to get estimates from contractors as well. Temporary housing estimate is not included and will be affected by the time involved.
- Tender failed the Pump Test when performed by Vogelpohl. Summit to re-test. Matt is working to get written certification that the pump is good.
- Matt and Steve showed an automated CPR unit that the vendor is allowing us to test. The cost is estimated at \$10K each. Matt would like to have two, for a total of \$20K in 2018 Appropriations. Midi will include in Temporary Appropriations to be forwarded for authorization at the December 21, 2017 Special Meeting.
- Steve has been instrumental in getting the HR paperwork for the new hires on track.

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Motion **17-135** made by Darlene Jowers to hire Mr. Joerger, providing all established hiring requirements are met, at the basic pay rate for new part-time hires. Effective with pay date of December 8, 2017. Motion seconded by Kim Simmons.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

OTHER BUSINESS

- Christmas with Santa will be Friday, December 1, 2017 from 6-8pm.
- Thursday, November 30, 2017 will be the Workshop Meeting, our staff Holiday lunch and the preparation of the stockings for Christmas with Santa.
- Township Hall Cleaning Day declared for November 28, 2017 starting at 10 am.

Motion **17-136** by Darlene Jowers to approve attendance at the OTA Winter Conference from January 31, 2018 to February 3, 2018 for a total of eight attendees at an estimated maximum of \$1,200 per person for travel, lodging, food and incidentals. Motion seconded by Kim Simmons.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Motion **17-137** by Kim Simmons to enter into Executive Session at 8:02 pm pursuant to ORC 121.22G(1), to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employee, official, licensee or regulated individual, unless the public employee, official licensee, or regulated individual requests a public hearing. Motion seconded by Darlene Jowers.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Return from Executive Session. Meeting called back to order at 8:20 pm by Tom Peck.

Motion **17-138** made by Kim Simmons to hire Danelle Speigel as Full Time Administrator / Zoning Inspector effective November 25, 2017. Motion seconded by Darlene Jowers.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

ADJOURNMENT

Meeting adjourned by Tom Peck at 8:24 pm

Minutes submitted by Marie Drew, Fiscal Officer

Tom Peck, Trustee/Chairperson

Darlene Jowers, Trustee/Co-chairperson

Kim Simmons, Trustee

Marie Drew, Fiscal Officer