

**MONROE TOWNSHIP BOARD OF TRUSTEES  
"REGULAR" MEETING MINUTES**

**6:30 PM**

**August 14, 2017**

**CALL TO ORDER**

Meeting called to order by Tom Peck at 6:30 pm

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes; Mrs. Drew: Yes

**PLEDGE OF ALLEGIANCE**

***LET US OBSERVE A MOMENT OF SILENCE IN MEMORY OF THOMAS A WILDEY III, A FAITHFUL FRIEND TO US ALL, AND DEDICATED SERVANT OF MONROE TOWNSHIP***

**PUBLIC PARTICIPATON**

**POLICE DEPARTMENT:** Deputy Tim Goins

**TOWNSHIP BUSINESS**

Motion **17-088** by Darlene Jowers, seconded by Kim Simmons, to approve the July, 2017 Warrant numbers: 30638 to 30688.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Motion **17-089** by Kim Simmons, seconded by Darlene Jowers, to approve the July, 2017 EFT numbers 576 to 659

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Motion **17-090** by Darlene Jowers, seconded by Kim Simmons, to approve the July, 2017 Financials as presented by the Fiscal Officer:

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Motion **17-091** by Kim Simmons, seconded by Darlene Jowers, to approve the July 18, 2017 Special Meeting Minutes as presented by the Fiscal Officer.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Motion **17-092** by Darlene Jowers, seconded by Kim Simmons, to approve the July 26, 2017 Special Meeting Minutes as presented by the Fiscal Officer.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Motion **17-093** by Kim Simmons, seconded by Darlene Jowers, to approve the August 3, 2017 Special Meeting Minutes as presented by the Fiscal Officer.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Motion **17-094** by Kim Simmons, seconded by Darlene Jowers, to approve current Appropriations in Fund 2271, Enforcement and Education, to pay for the purchase, installation and monitoring of security cameras in Fair Oak Park, including internet service and software expenses for same.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

Motion **17-095** by Darlene Jowers, seconded by Kim Simmons, to revise Appropriations in Fund 2021, Gasoline Tax, to cover *direct labor* for Roads and Bridges in current fiscal year. This will be a reduction in "Other" of \$30,173 and a corresponding increase in "Salaries" in the current Budget. There will be no change in the total Appropriations from Fund 2021.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

**ZONING:** Dannelle Speigel

- Monthly report in writing
- OPWC grant submitted for North Altman
- Mediation meeting for Rolling Hills attended by tenant vs property owner and they committed to cleaning up. Possible follow-up with Ernie.

(over)

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- Danelle Speigel reviewed plans for Scholarship in Tom Wildey's name. Recipient qualifications need to be determined. Add to agenda for Workshop Meeting.

**ROAD MAINTENANCE:** Greg Schrichten, Maintenance Supervisor

- Report submitted in writing
- Audience question on Maintenance Department staffing prompted a discussion of how Funds can be used to pay Maintenance Department staffing.

**CEMETERIES:** Dennis Jowers, Director of Essential Services

- Per report submitted in writing
- Discussed enforcement of Simmons section rules at Laurel Carmel and Presbyterian. Township relies on mowing contractors to remove adornments and unapproved plantings.

**FIRE & EMS:** Matt Carey, Fire/EMS Chief

- Per report submitted in writing
- Staffing – full time interviews to be scheduled by Matt Carey.
- Repairs/remodeling progressing on Station Buildings.
- Pool of qualified applicants is very small for FF/EMT positions.
- Kudos to Fire Department for excellent handling of traffic for Tom Wildey's funeral.
- Special Meeting scheduled for 8/22/17 at 6:30 pm to address staffing needs.
- Interviews tentatively scheduled for Thu/Fri

Motion **17-096** by Darlene Jowers, seconded by Kim Simmons, to enter into Executive Session at 7:04 pm pursuant to ORC 121.22G(1), to consider the appointment, employment , dismissal, discipline, promotion, demotion, or compensation of public employee, official, licensee or regulated individual , unless the public employee, official licensee, or regulated individual requests a public hearing.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

- Discussion of Fire & EMS staffing and full time hires to reduce overtime costs.

Meeting resumed at 7:15 pm

Motion **17-097** by Darlene Jowers, seconded by Kim Simmons, to create a second additional full time position for Fire and EMS to be filled at the August 22, 2017 meeting.

Roll Call: Mrs. Jowers: Yes; Mr. Simmons: Yes; Mr. Peck: Yes

**OTHER BUSINESS:**

- Discussion of cameras for Fair Oak Park.
- Discussion of door security for Township Hall, possible intercom box or phone at door.
- Discussion of panic button for Township Office. Determined that the intercom button on the phone will work for that.

**ADJOURNMENT**

Meeting adjourned by Tom Peck at 7:18 PM

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**Minutes submitted by Marie Drew, Fiscal Officer**

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Tom Peck, Trustee/Chairperson

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Darlene Jowers, Trustee/Co-chairperson

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Kim Simmons, Trustee

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Marie Drew, Fiscal Officer