

**MINUTES
MONROE TOWNSHIP BOARD OF TRUSTEES
"REGULAR" MEETING**

February 11

6:30pm

2016

Meeting called to order by Mrs. Richardson at 6:30pm

Roll Call: Mrs. Richardson, Here; Mrs. Jowers, Here; Mr. Peck, Here; Mrs. Benjamin, Here

Pledge of Allegiance

PUBLIC PARTICIPATION:

- 1) Jeannie Zurmehly (candidate for County Treasurer) and Barb Bruner (candidate for County Commissioner).
- 2) Pete Wolfer – Barkley Road

PRESENTATIONS:

- 1) Ben Brandstetter – North Altman Project – presented his proposal for new alignment of North Altman Road Improvements Project.

POLICE DEPARTMENT: Deputy Goins presented his report.

16-16

Motion by Mr. Peck to approve the January, 2016 Financial Statements as presented by the Fiscal Officer; seconded by Mrs. Jowers; (all trustees yea to roll call).

16-17

Motion by Mrs. Jowers to approve the January 7, 2016 "Organizational" meeting minutes as presented by the Fiscal Officer; seconded by Mr. Peck; (all trustees yea to roll call).

16-18

Motion by Mr. Peck to approve the January 7, 2016 "Regular" meeting minutes as presented by the Fiscal Officer; seconded by Mrs. Jowers; (all trustees yea to roll call).

16-19

Motion by Mrs. Jowers to approve the January, 2016 check numbers 29420 – 29482; as presented by the Fiscal Officer; seconded by Mr. Peck; (all trustees yea to roll call).

16-20

Motion by Mr. Peck to approve the January, 2016 eft numbers 1 – 64; seconded by Mrs. Jowers; (all trustees yea to roll call).

16-21

Motion by Mr. Peck to declare "salary" as the designated payment method for trustees for the year 2016; seconded by Mrs. Jowers; (all trustees yea to roll call).

16-22

Motion by Mrs. Jowers to approve the payment of Awards Banquet dinner tickets, (Wednesday, March 23, 2016) at \$30.00 for elected officials, Director of Services, and Zoning Inspector; seconded by Mr. Peck; (all trustees yea to roll call).

16-23

Motion by Mr. Peck to approve the attached 2016 Annual Appropriations as presented by the Fiscal Officer; seconded by Mrs. Jowers; (all trustees yea to roll call).

ZONING: Dannelle Spiegel – report on file

16-24

Motion by Mr. Peck to approve the proposal for new alignment of North Altman Road Project presented by Ben Brandstetter of Brandstetter/Carroll; seconded by Mrs. Jowers; (all trustees yea to roll call).

MISCELLANEOUS: Tom Wildey – report on file

- 1) Speed limit discussed at request of Methodist Church pastor on Bethel-New Richmond Road.

ROAD MAINTENANCE: Jim Trees – report on file

CEMETERIES & OTHER REPORTS – Dennis Jowers

- 1) Survey/Presbyterian Cemetery discussed.
- 2) Signage grant discussed.

16-25

Motion by Mr. Peck to approve Resolution #16-25 which sets forth the manner of payment for Cemetery lots, seconded by Mrs. Richardson; Roll Call, Mrs. Richardson, Yes; Mr. Peck, Yes; Mrs. Jowers, abstain.

RESOLUTION NO. 16-25 _____

The Board of Trustees of Monroe Township, Clermont County, Ohio, met in regular session on the 11th day of February, 2016 with the following members present:

| | |
|---------------------------|------------------|
| Joyce Richardson, Trustee | <u>Yes</u> |
| Tom Peck, Trustee | <u>Yes</u> |
| Darlene Jowers, Trustee | <u>Abstained</u> |

Mr. Peck moved for the adoption of the following Resolution:

RESOLUTION ESTABLISHING A POLICY FOR THE SALE OF CEMETERY LOTS

WHEREAS, THE Board of Trustees of Monroe Township desires to establish a township policy that sets forth the manner of payment when cemetery lots in Monroe Township are to be purchased;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Monroe Township, Clermont County, Ohio with at least two-thirds of its members thereto concurring as follows:

SECTION I

That the attached policy shall be Monroe Township policy for the manner of payment for cemetery lots old in Monroe Township cemeteries.

SECTION II

That the Board of Trustees of Monroe Township does hereby find and determine that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and its Committees, if any, which resulted in formal action, were taken in meetings open to the public, in full

compliance with all applicable legal requirements including Section 121.22 of the Ohio Revised Code.

Mrs. Richardson seconded the motion and on roll call, the vote resulted as follows:

Mrs. Richardson, Yes
Mr. Peck, Yes
Mrs. Jowers, Abstained

This resolution was duly passed on the 11th day of February, 2016.

Trustee, Joyce Richardson

Trustee, Tom Peck

Trustee, Darlene Jowers

ATTEST:

Joyce Benjamin, Fiscal Officer
Monroe Township

**Monroe Township
Clermont County, Ohio
Sale of Cemetery Lots Policy**

1. A cemetery lot(s) in Monroe Township cemeteries may be purchased and paid for by a single payment or by a payment plan documented by a Payment Agreement provided by the Monroe Township Board of Trustees.
2. The Payment Agreement shall include the requirement of an initial payment of 10% of the purchase price when the Purchase Agreement is signed by the purchaser.
3. No Payment Agreement shall include a payment time period that extends beyond three years.
4. All Payment Agreements shall be signed by the purchaser and identify a beneficiary who shall become the owner of the cemetery lot(s) in the event of the death of the purchaser.
5. In the event of the death of a purchaser before the purchase price of the cemetery lot(s) is paid in full, the beneficiary shall be given the option to complete payment for the cemetery lot(s) according to the terms of the Payment Agreement. If the beneficiary declines or fails to complete payment for the cemetery lot(s) the monies that have been paid for the purchase of the cemetery lot(s) shall be paid over by Monroe Township to the estate of the then deceased purchaser of the cemetery lots(s).
- 6.) If the entire purchase price has not been paid in full within three years from the date the Purchase Agreement is signed, the sale shall be void and any monies paid for the purchase of the cemetery lot(s) shall be repaid to or for the benefit of the purchaser.
- 7) No deed to a cemetery lot(s) shall be issued until the purchase price has been paid in full or otherwise waived by the Board of Trustees of Monroe Township.
- 8) No interment shall occur in the subject cemetery lot(s) until the purchase price is paid in full or otherwise waived by the Board of Trustees of Monroe Township.

This policy is approved by the Board of Trustees for Monroe Township, Clermont County, Ohio this 11th day of February, 2016.

Trustee, Joyce Richardson

Trustee, Tom Peck

ATTEST:

Joyce Benjamin, Fiscal Officer
Monroe Township

16-26

Motion by Mr. Peck to certify to the Ohio Department of Transportation that as of December 31, 2015, Monroe Township was responsible for maintaining 25.820 miles of public roads; seconded by Mrs. Jowers; (all trustees yea to roll call).

16-27

Motion by Mrs. Jowers to approve the attendance of Joyce Benjamin, Fiscal Officer at the Local Government Conference, March 22 – 24, 2016; seconded by Mr. Peck; (all trustees yea to roll call).

DISCUSSION: Mrs. Jowers and Mrs. Spiegel have the option of attending.

FIRE & LIFE: BJ Jetter, Fire/EMS Chief

- 1) Chief Jetter introduced new applicant, Samantha Riggs as EMT-B Part time.**
- 2) Discussed various grant applications and needs list.**
- 3) Will be on vacation next Wednesday thru Saturday in Phoenix, AZ for Hazmat conference.**

16-28

Motion by Mr. Peck to enter into executive session, pursuant to 1121.22G (1) of the ORC to discuss personnel, possible dismissal; seconded by Mrs. Jowers; (all trustees yea to roll call).

**Entered: 6:31pm
Exited: 7:15pm
Action: None**

There being no further business before the Board,

Meeting adjourned at 7:45pm

Minutes submitted by Joyce Benjamin, Fiscal Officer

Joyce Ann Richardson, Trustee/Chairperson

Darlene Jowers, Trustee

Tom Peck, Trustee/Co-Chairperson

Joyce Benjamin, Fiscal Officer