

**MINUTES
MONROE TOWNSHIP BOARD OF TRUSTEES
"SPECIAL" MEETING**

January 22

10:13am

2015

Meeting called to order by Mrs. Richardson at 7:13am

Roll Call: Mrs. Richardson, Here; Mrs. Jowers, Here; Mr. Peck, Here; Mrs. Benjamin, Here

ITEMS FOR DISCUSSION AT 01/22/2015 "SPECIAL" MEETING

- A. Fire & Ambulance**
- | | | |
|---|----|-----------|
| a. 2009 used vehicle | \$ | 26,000 |
| b. Medical supply cabinets (free). If not free \$2,200. | | |
| c. Training/office rooms (materials only \$15,000; w/labor \$20-25,000) | | |
| d. Medics pay raise to \$12.25/hour | | 20,000/yr |
| e. Urban Planning Intern services | | |
| f. 2 nd year intern 16-wks | | 6,636 |
| g. 3 rd year intern 16 wks | | 7,196 |
| h. 4 th year intern 16 wks | | 7,756 |
- Chief Jetter set Medics pay raise as #1 priority; Urban Planning as #2; Training/Office rooms as #3; and vehicle #4
- B. Additional Revenue: \$5,000 to \$10,00 from Local Gov't**
- C. Items removed from budget appropriations (General Fund)**
- | | | |
|--------------------|----|-------|
| a. Rumpke clean-up | \$ | 4,000 |
| b. Newsletter | | 4,000 |
- D. General Fund**
- a. Discussed Inside Millage - (R&B) and General Funds
- E. Essential Services Director**
- | | | |
|--|--|-------------|
| a. Payroll (based on 6%) | | |
| i. General | | 9 hours |
| ii. Cemetery | | 5 hours |
| iii. Maintenance | | 16 hours |
| iv. L.C. Cemetery | | 10 hours |
| b. \$21.01 (current) x 6% = \$22.27/hour = \$46,321.60/yr | | |
| i. General | | \$10,422.36 |
| ii. Cemetery | | 5,790.20 |
| iii. Maintenance | | 18,528.64 |
| iv. L.C. Cemetery | | 11,580.40 |
| c. Health Insurance \$24,796.32 per year | | |
| i. General | | \$ 6,199.08 |
| ii. Maintenance | | 9,918.53 |
| iii. L.C. Cemetery | | 6,199.08 |
| iv. Cemetery | | 2,479.64 |
- F. Maintenance Payroll increase 6 percent**

15-11

Motion by Mrs. Richardson to approve the hours to be worked by the Director of Essential Services as presented by the Fiscal Officer; seconded by Mr. Peck; Roll Call, Mrs. Richardson, Yes, Mrs. Jowers, abstain and Mr. Peck, Yes.

Trustees agreed they needed to discuss the payroll increases and the Health Insurance appropriation changes and would address at the February 10th meeting.

Discussion – ways to lower General Fund Budget:

- 1) Turn off for winter lights at parks and cemeteries
- 2) Remove port-o-lets in parks
- 3) Sell Clermontville Spur property – per Tom Wildey if selling price \$2500 or less do not have to put out for bid.

The following items were discussed and no decisions made at this time:

- 1) New Levy
- 2) Zoning fees
- 3) EMS fees
- 4) Chief Jetter suggested someone attend O.K.I.
- 5) All trustees attend 5-year plan meetings
- 6) Call Check Tilbury re new evaluations and will it generate extra dollars for township In 2016.

Meeting adjourned by Mrs. Richardson at 12:00 noon

Minutes submitted by Mrs. Benjamin, Fiscal Officer

Joyce Ann Richardson, Trustee/Chairperson

Darlene Jowers, Trustee

Tom Peck, Trustee/Co-Chairperson

Joyce Benjamin, Fiscal Officer