

# **Monroe Township Board of Trustees Meeting Minutes**

**February 27, 2024**

**10:00 a.m.**

The meeting was called to order by Mr. Forder at 10:00 a.m.

Roll Call: Ms. Aranyos-present, Mr. Peck-present, Mr. Forder-present, Ms. Forder-present

The Pledge of Allegiance was recited.

Guest Speakers: Art Mikles

Mr. Mikles is moving a mobile home and ask if he could use a part of Township Property to complete this move. He was given permission if the property were dry so no damage would occur.

## **Township Business:**

### **Fiscal Officer Candace Forder**

Motion# 39-2024 was made by Mr. Peck to approve the Monroe Township Board of Trustees Meeting Minutes dated February 6, 2024, as presented. Ms. Aranyos 2<sup>nd</sup> the motion.

Vote: Ms. Aranyos-yes, Mr. Peck-yes, Mr. Forder-yes

Motion# 40-2024 was made by Ms. Aranyos to approve the Ohio Department of Transportation "2023 Township Highway System Mileage Certification" for maintaining 25,392 miles of public roads. Mr. Peck 2<sup>nd</sup> the motion.

Vote: Ms. Aranyos-yes, Mr. Peck-yes, Mr. Forder-yes

The Township has received two quotes for the roof replace at Station 32. Ms. Forder will contact Ms. Carney to see if this must be advertised before awarding the project.

### **Zoning Mike Boots**

Report was in writing.

1 one permit issued since the last meeting, 5 new violations, and 2 violations corrected.

Mr. Boots informed the Board of Trustees that Rosco Cartwright will be leaving the zoning committee, and a replacement will be needed.

### **Maintenance Greg Schrichten**

Motion# 41-2024 was made by Ms. Aranyos to hire Gary Spires as a full-time maintenance employee at a pay rate of \$18.00 per hour with a one-year probation effective February 26, 2024. Mr. Peck 2<sup>nd</sup> the motion.

Vote: Ms. Aranyos-yes, Mr. Peck-yes, Mr. Forder-yes

Safety of park playground equipment: Chief Downey received a phone call from a resident that his daughter and himself was going down the slide together at the Park of SR 222 and she broke her leg. The resident asks if the Township could adjust the slide. After inspection there is no adjustments that can be made. New sticker signs will be posted on the slide only one person permitted to go down the slide at one time.

### **Cemeteries Greg Schrichten**

1 deed to be signed.

Mr. Peck ask if there was an updated on the Seng headstone that is leaning. Ms. Forder and Mr. Schrichten will research to see that company hired to install the foundation.

### **Fire/EMS Chief Steve Downey**

Motion# 42-2024 was made by Mr. Peck to approve Resolution # 2024-03 "2024 Clermont County Park District Community Parks Improvement Grant" as presented. Ms. Aranyos 2<sup>nd</sup> the motion.

Vote: Ms. Aranyos-yes, Mr. Peck-yes, Mr. Forder-yes

Motion# 43-2024 was Mr. Peck to accept the SAP (Standard Administrative Policy) Personnel 01-001 through Personnel 01-006 as the updated policies for Fire/EMS Department effective March 1, 2024. Ms. Aranyos 2<sup>nd</sup> the motion.

Vote: Ms. Aranyos-yes, Mr. Peck-yes, Mr. Forder-yes

Motion# 44-2024 was made by Mr. Peck to accept the SAP House 02-001 through 02-006 as the updated policies for Fire/EMS Department effective March 1, 2024. Ms. Aranyos 2<sup>nd</sup> the motion.

Vote: Ms. Aranyos-yes, Mr. Peck-yes, Mr. Forder-yes

Motion# 45-2024 was made by Ms. Aranyos to accept the SAP Administration 03-001 through 03-005 as the updated policies for Fire/EMS Department effective March 1, 2024. Mr. Peck 2<sup>nd</sup> the motion.

Vote: Ms. Aranyos-yes, Mr. Peck-yes, Mr. Forder-yes

Motion# 46-2024 was made by Ms. Aranyos to accept the SAP Administration 004-001 through 04-012 as the updated policies for Fire/EMS Department effective March 1, 2024. Mr. Peck 2<sup>nd</sup> the motion.

Vote: Ms. Aranyos-yes, Mr. Peck-yes, Mr. Forder-yes

Motion# 47-2024 was made by Ms. Aranyos to hire Malachi Herget as a part-time FF/Medic with a pay rate of \$17.47 per hour with a one-year probation effective March 1, 2024. Mr. Peck 2<sup>nd</sup> the motion.

Vote: Ms. Aranyos-yes, Mr. Peck-yes, Mr. Forder-yes

Other Discussion:

Chief Downey informed the Board of Trustees that the Expedition has engine failure, and the estimate repair cost is \$5,000.00 and Kelly Blue Book is \$4,000.00. The vehicle has been in service for 11 years. Chief Downey will work on quotes for a replacement vehicle.

Mr. Forder would like each Trustee to oversee one event this year. Ms. Aranyos-Halloween, Mr. Peck-Christmas, Mr. Forder-Rumble in the Park, and Chief Downey-Safety Days. He would like everyone to start selecting dates, etc. so that all these events will be a success.

Easter is scheduled for March 23, 2024, at 10:30.

Motion# 48-2024 was made by Ms. Aranyos to adjourn the meeting. Mr. Peck 2<sup>nd</sup> the motion.

Vote: Ms. Aranyos-yes, Mr. Peck-yes, Mr. Forder-yes

Meeting adjourned at 10:39 a.m.

Minutes taken by Candace Forder

Ms. Aranyos \_\_\_\_\_

Mr. Peck \_\_\_\_\_

Mr. Forder \_\_\_\_\_